

## **Chapter 1**

### **Proactive Disclosure under Section 4 (1) (b)(i) of the Right to Information Act, 2005**

#### **Particulars of Organization, Functions and Duties**

**Proactive Disclosure under Section 4 (1) (b)(i) of the Right to  
Information Act, 2005**

**Particulars of Organization, Functions, and Duties**

**I. Name and Address of the Public Authority**

**Directorate of Higher Education,**

Goa Education Complex , Alto-Porvorim, Bardez-Goa.

Pin. Code 403521. Telephone No. 0832-

2410824/0832-

2415585

Email id: [dir-dhe.goa@nic.in](mailto:dir-dhe.goa@nic.in)

**Office Timings :**

Morning : 9.30 a.m. to 1.15 p.m.

Afternoon: 2.00 p.m. to 5.45. p.m.

Lunch Break 1.15 p.m. to 2.00 p.m.

**II. Vision, Mission, and Key Objectives of the Public Authority**

**1. Vision of the Directorate of Higher Education**

To Achieve Educational Excellence through Holistic and  
Conducive Knowledge Ecology.

**2. Mission of the Directorate of Higher Education**

To make Goa a premier state of excellence in Higher Education, by  
vigorously promoting an advanced level of Teaching, Learning, Research &  
Capacity Building in Regional, National, and Global context.

### **3. Aims and Objective of the Directorate of Higher Education**

- i.** To take appropriate measures for promoting innovations and quality in teaching - learning, inter-disciplinary studies and research for under-graduate and post-graduate education.
- ii.** To establish and promote collaboration with industries and scientific institutions so as to bridge the gap between educational output and industry demand.
- iii.** To strive to continuously increase the Gross Enrollment Ratio (GER) in Higher Education.
- iv.** To provide greater opportunities of Higher education to under-privileged sections of the society and women, particularly in rural areas.
- v.** Excel as a hub of higher education that attracts students all over the country and across the globe.
- vi.** Channelize resources to provide accessible and affordable education to all across all sections of the society.
- vii.** To encourage, train and facilitate to practice technology enhanced teaching, learning and research with focus on excellence and innovation.
- viii.** To assist Colleges & Universities to prepare & finalize dynamic long term institutional plan for promotion of Higher Education.
- ix.** To create a conducive environment in Colleges & Universities for Knowledge Generation through improved Research facilities and preparing project proposals for funding by industry/research bodies.

### **III. Brief History and Context of Formation of the Directorate of Higher Education**

The Directorate of Higher Education (DHE) was carved out of the Directorate of Education in the year 1996 with an objective to provide quality higher education to stakeholders irrespective of their caste, creed, sex, race, religion, region, urban and rural.

Soon after Goa's liberation in 1961, a few colleges started and were affiliated with Bombay University. Most colleges flourished in the state during the 90's after the establishment of Goa University in 1984. Today from north to south and west to east, almost every taluka is dotted with Higher Educational Institutes (HEI) as a result of which the Literacy and Gross Enrolment Ratio (GER) of the State have increased substantially.

The Directorate of Higher Education supports higher education in various streams such as Arts, Commerce, Science, Education, Law, Journalism, Mass Communication, Agriculture, Nursing, Vocation, Business Administration, Music, Home Science, Fine Art, Theatre Arts, Hospitality, and Fashion.

Presently, the Directorate of Higher Education is involved in the planning, administration and funding of 46 Higher Education Institutions (HEIs) which includes 07 Government Colleges, 38 Non-Government Aided Colleges and the Goa University.

**IV. Functions and duties of the Directorate of Higher Education**

The following are the Functions and Duties of the of the Directorate of Higher Education:

- a) Service cadre & Budget controlling Department for teaching and non-teaching employees to the seven Government Colleges.
- b) Deals with the service matters of the teaching and non-teaching employees of these Government colleges.
- c) Deals with the grants-in-aid to be provided for the purpose of payment of salary of 38 Government aided Colleges affiliated to Goa University and loan facilities for up gradations of Infrastructure.
- d) Deals with the sanction of GPF advance/withdrawal/final payment to the teaching and nonteaching employees of Goa University and Government Colleges as well as Government Aided Colleges to Goa University.
- e) Deals with the pension cases of Goa University and Aided Colleges.
- f) Deals with the issue of administrative NOC to the Goa University and Government Colleges as well as Non-Government Aided

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Colleges affiliated to Goa University for filling up of the teaching as well as non-teaching posts in the respective institutions.

- g) Deals with the proposals regarding condonation of break-in-service and counting of past service for the purpose of pensionary benefits in respect of the teaching and non-teaching staff of the Goa University and Government Colleges, as well as Government, aided Colleges affiliated to Goa University.
- h) Deals with the maintenance of a model post-based roster of various teaching/non-teachings posts in the Goa University and 31 Government Aided Colleges affiliated to Goa University.
- i) Conduct audit of 38 Non-Government Aided Colleges affiliated to Goa University.
- j) Discharges the functions of Budget Controlling Authority in respect of the Government funds to be released to the Goa University and Non-Government Aided Colleges affiliated to Goa University.
- k) Authentication of Educational Certificate: The Educational Certificates issued by the Goa University in respect of the degree courses and above, imparted by Aided as well as Government Colleges under the jurisdiction of this Directorate are authenticated by this Department in respect of students going abroad for employment or higher studies. The Authentication is done on behalf of the Ministry of Human Resource Development and Ministry of External Affairs, Government of India, New Delhi.

**V. Organisational Structure of the Directorate of Higher Education**

